



Dear Parents and Carers

What a great start we have had to the Autumn Term - the children are smart, well mannered, brilliantly behaved and smiling which is exactly what we want to see.

### **Welcome**

Welcome to our new members of staff. In Oak Class Mrs Kirk is working on a Thursday and Friday. In Yew class Mrs Knight is covering Mrs Baron's maternity cover on a Wednesday morning, Thursday and Friday.

### **Christian Value**

This term, the value that we are focussing on is FRIENDSHIP. Each week, children vote for the child/children who they feel has been showing friendship. We celebrate this in our whole school assembly on a Friday and on the Values Blog.

### **STOP**

As a school, we work together to create a safe and caring environment, where no bullying is tolerated. We believe everyone has the right to be who they are and we will help everyone to get on with each other. In our classes and year groups, we have discussed what bullying is and we use the acronym:

**STOP S – Several T – Times O – On P – Purpose**

### **Collection of Children**

Please can I ask that when your children are handed over to you at the end of the day at 3.15, you ensure that they **remain with you, under your supervision**. We endeavour to have a member of staff on each gate, however at times we can be caught up elsewhere. It is also essential that if you have younger children with you when you collect, that they are safely with you at all times.

### **Issues in School**

It is important that if you have any issue or concerns about your child/children in class or school that you come and talk to us about it. We will always do our very best to try and sort it out. In case you are unsure of who to speak to, there is a "tier" system in place that should be followed:

- Speak to class teacher
- Then, if your issue is not resolved, meet with a Team Leader
- Our Team Leaders are as follows:



EYFS  
Mrs Webb



KS1  
Mrs Davies



KS1  
Mrs Copping



L KS2  
Mrs Amey



U KS2  
Mrs Fletcher



U KS2  
Miss Bray



- Finally talk to the Assistant Head (Mrs Harding) or the Head of School (Mrs Arnold)

If your problem has still not been resolved after this tier system, then you can ask for our Complaints Policy. A member of our Leadership Team is always out on the school gates in the morning, so please don't hesitate in talking to them if necessary.

### **Application for a Secondary School Place**

For children in Year 6, please remember that applications for a place at secondary school needs to be submitted by 31st October 2019. You need to apply online to [www.devon.gov.uk/admissionsonline](http://www.devon.gov.uk/admissionsonline) to ensure that your child gets their place.

### **Fantastic Food Day**

On **Thursday, 3rd October**, we are having a 'Fantastic Food Day'. Schools receive government funding based on the number of children who are eating a school dinner on that day and we hope you will encourage your child to have a school meal on Thursday. The children will have the chance to win a prize – one from each class.

### **Friends of St Michael's School - FOSM**

This group of wonderful parents and carers is still going strong, and they are doing a superb job of raising money for our children and our school. The Friends are sending out a newsletter each month and a paper copy is available in the office.

Meetings are held on a regular basis and if you would like to be part of these, then please don't hesitate to come along. After consultation with staff, it has been agreed that the committee will not make up any shortfalls for trips – they will instead fundraise for Chromebooks and an Outdoor Shelter, which will benefit all of the children in our school.

If you have any queries, please do not hesitate to use our 'tier' system. If you are unable to pop into school, please ring or email via the school office.

Thank you for your continued support.

Kind Regards

Mrs Kate Arnold  
Head of School