



## St Michael's C of E Primary School

### Lockdown Remote Learning Plan

Dear Parents,

This letter explains what remote learning will look like from Monday, 11<sup>th</sup> January.

#### **What will learning look like for the children at home?**

The school has prepared a plan for remote learning and this learning will match the learning that would normally have taken place within the classroom, as far as possible. **Please be aware that the children who are able to attend school will be completing the same learning that we are sending home on these grids.**

Children's learning will be remote, via Google Classroom. Your child's Google Classroom login was sent home in the first half of the Autumn Term. **If you cannot find this information, please contact us via email [homelearning@stmichaels.education](mailto:homelearning@stmichaels.education) and we will send it to you.** We will also be attaching a guide to remind you how to access the children's Google Classroom.

#### **Internet Connection/Device Issues**

We are aware that not all families will be able to access learning materials online, either via a tablet or computer.

**If you are unable to access materials online or have no internet, please notify the school as soon as possible by email to [kate.arnold@stmichaels.education](mailto:kate.arnold@stmichaels.education) so we can find a way that we can support you with this.**

#### **Will my child's learning be marked?**

The teachers will be monitoring the learning that the children complete on their Google Classroom and will provide feedback throughout the week. However, if your child is completing work in a workbook rather than uploading it to Google Classroom, this can be dropped into the trays that will be outside school and will be marked on a weekly basis. This may take a little time as books will have to be brought into school and quarantined before the staff can physically mark them. Alternatively, you can post photographs of their learning onto Google Classroom or Tapestry for the staff to see.

#### **What are the rules for online learning?**

In order to ensure that all children are able to listen to the teacher and learn during the live Google Meet sessions, the following rules have been set:

#### **Rules for Remote Learning**

- During online Google Meets all microphones need to be muted when children are not talking.
- Children must raise their hand to make a verbal contribution to the meeting; the teacher will say the name of the child so they can un-mute the microphone to make their contribution.
- Make sure that the children are ready for learning: encourage them to look at the screen when someone is speaking and sit still (make sure they are somewhere comfortable before they start).
- Please make sure that the children are in a quiet environment without background distractions or interruptions so that they are able to concentrate.
- Make sure they follow the same rules that they would at school for behaviour during lesson times.
- Please make sure that the children are suitably dressed (ideally school jumper) and not in pyjamas.

#### **What is the expectation for my child to complete the online learning?**

Whilst we appreciate the many challenges posed by remote learning, there will be an expectation that your child accesses as much of the remote learning each day as possible. We are replicating what your child would normally be completing in a class context at school and do not wish them to fall behind in their learning. We will be monitoring the attendance at the morning Google Meets and will call parents to offer our support if needed (see below). The expectation is that your child is part of online session at least twice a week.

**Will we be allowed to contact the school?**

Of course. Parents are welcome to contact the school via telephone or email. The school will also be calling parents throughout to check-in, offer support with the children's learning and answer any questions that you may have.

We hope that this letter gives you all the information you need. If we need to make any adaptations, then we will do our very best to communicate these as they occur.

We really appreciate your support in these very challenging times and do understand how much parents are being asked to do to support your children. We want to reassure you all that we are here to help and support in any way that we can. If you have any further questions, please do not hesitate to contact us.

Best wishes,

Kate Arnold  
Head of School