

# UNITED SCHOOLS FEDERATION

St. Michael's C. of E. Nursery & Primary School St. Catherine's C. of E. VA Primary School  
St. Mary's C. of E. VA Primary School Marldon C. of E. VA Primary School  
Ipplepen Primary School, Stokeinteignhead School & Doddiscombsleigh Primary School



## FULL TIME APPOINTMENT - ST MICHAELS PRIMARY SCHOOL FIXED TERM TEACHING ASSISTANT

March 2023

### THE POST - FIXED TERM - TEACHING ASSISTANT

An opportunity has arisen at St Michaels Primary School for an enthusiastic, talented, resilient and committed person to encourage, motivate and support a child in year 2. An immediate start is available subject to satisfactory pre-employment checks. School work is rewarding and satisfying with no two days the same. You will ultimately be part of a team ensuring a safe and happy learning environment for all children but with responsibility for supporting a child who has particular needs.

The position will be for 5.25 hours per day during term time, between 8.55am to 3.15pm daily. This post is of a temporary nature because it is formally attached to a year 2 aged child and when this child leaves, or no longer requires special provision, the funding will be withdrawn and the post will no longer be available. The curriculum work will be prepared by the teacher and as with all Teaching Assistant posts you may be used in other areas of the school as and when required.

As a Teaching Assistant you will need to be calm but firm and enjoy working with children, having a minimum qualification at GCSE Maths and English. Experience of working in a classroom situation or a qualification as a Teaching Assistant, NVQ2 or NVQ3 would be ideal. We are looking for someone who can continue to liaise and build relationships with parents and families and, therefore, good and courteous communication skills are a necessity.

If you have the appropriate skills, including patience, kindness and enthusiasm please ensure you read the attachments on the DCC website for further details and we welcome your application by noon on the closing date.

Our whole team is motivated, hard-working and dedicated and we value a new colleague who is passionate about learning, highly organised, with a great sense of humour, who will participate fully in school life. Our highly successful federation is a popular choice with children, parents and staff and our schools boast a friendly and welcoming environment.

We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.

An enhanced DBS disclosure is required for this post.

**Executive Headteacher:** *Mr. Martin Harding*      **Chair of Governors:** *Mr. Nicholas Glanfield*

**Head:** *Mrs Kate Arnold, Mr. Marcus West, Mr. Adrian Clements, Mr. Jonathan Arnold, Miss Joanna Crathorne & Mrs Victoria McCaig*

## BACKGROUND

Our federation of schools provide the highest quality of primary education within the context of a caring and supporting Christian ethos where appropriate - we are proud of our schools who all have something special to offer:-

The United Schools Federation (USF) is led by the Executive Headteacher, Martin Harding. Mr Marcus West is Deputy Executive Head of the Federation.

**St. Michael's at Kingsteignton** remains the largest in the federation led by Mrs Kate Arnold, Head of School. St. Michael's is hugely popular often with a waiting list of parents keen to join the school. Popularity and success has increased the school to approx. 450 pupil size with two classes in each year group. Although the school building is the oldest of the four, with extensions and improvements St. Michael's is fortunate to offer a full range of facilities including a large playing field. A successful Breakfast and After School Club is a huge bonus to working parents and the town, together with nearby Newton Abbot, offers many amenities including the community run Kingsteignton Pool.

**St. Catherine's at Heathfield** was founded in March 1898. It, like St. Mary's and Marldon, is a Voluntary Aided Church of England School and this tradition is maintained. A brand new school building was completed in September 2005 and St. Catherine's now caters for children from 4 - 11 and currently has approx. 170 on roll including Pre-School children aged 3 & 4. (Head of School - Mrs Victoria Pearce). St. Catherine's also offers an Early Birds Club as an early morning drop-off point and Nightingales After School Club for working parents.

**St. Mary's, Brixton, Nr. Plymouth (VA School)** was also purpose-built for primary education in 1989 on donated land to replace the original Victorian school. Several local organisations share the beautiful site and relationships between the school and local community are very strong. Mr. Adrian Clements is Head of School and at present has approximately 100 children in four classes.

**Marldon School, Nr. Paignton** (also Voluntary Aided Church School) is another hugely popular school of choice in the middle of Marldon village and has close links with the thriving local community. Since it was built in 1964 the school has significantly changed, pupil numbers have more than doubled, now over 200, and the building has been adapted to accommodate these children. (Head of School - Jonathan Arnold).

**Ipplepen School** is very fortunate in occupying one of the most spacious and attractive sites in the whole of Devon, with a large playground, extensive playing field and an environmental area with pond. This highly popular community school has approximately 180 children on roll (plus Saplings Pre-School). Mr. Marcus West and Mrs Sophie Wiseman share Head of School.

**Stokeinteignhead School** is situated in a rural village location, surrounded by countryside and close to the beautiful river Teign estuary and South Devon coastline and is the ideal country small school location. The average school pupil numbers are 100 children in four classes. Head of School - Joanna Crathorne.

**Doddiscombsleigh School** is the latest addition to the federation joining officially from September 2021. This is the smallest school in the group, with two classes, but this makes it a very special environment for young people and parents who choose to travel to Doddi because of this. The school is situated in the heart of the Teign Valley surrounded by rolling hills and beautiful views. Head of School - Amanda Jackson.

## STAFFING

**Executive Headteacher:** *Mr. Martin Harding*      **Chair of Governors:** *Mr. Nicholas Glanfield*

**Head:** *Mrs Kate Arnold, Mr. Marcus West, Mr. Adrian Clements, Mr. Jonathan Arnold, Miss Joanna Crathorne & Mrs Victoria McCaig*

The Executive Headteacher works in close partnership with the Heads of School, Assistant Headteachers, Senior Leadership Teams and staff to further develop all federation schools. We have a hard-working and friendly team of teaching assistants, administration staff, play-workers and meal time assistants who, together with our catering, caretaking and cleaning staff, strive to make our federation the finest it can be. Several staff have joint roles across the federation and can be seen at different schools during the working week.

## **GOVERNORS**

The United Schools Federation has a governing body of 20 meeting at least twice a term. The governors are, without doubt, a credit to the school and work tirelessly to support the Executive Headteacher and Heads of Schools.

## **SALARY - Teaching Assistant - Grade B - Point 2 to 3 (£10.60 to £10.79 per hour)**

Your hours will be 8.55am to 12.25pm and 13.30pm to 15.15pm, 5 days per week, during term time. You will be paid approximately 25<sup>th</sup> of each month, 38 weeks of the year, split over twelve equal months. (This means for continuous employment you would be paid during school holidays). (*As your pay is defined as equated pay and spread equally over the year adjustments will be made to your final pay on your leaving date unless this is exactly one year after the anniversary of your starting date*).

## **FURTHER INFORMATION**

You may like to browse our school websites for background information as it will give you a sound background to our busy schedules. Parents and friends regularly receive newsletters to keep them informed of events at the schools, including the large range of after school clubs.

## **TO APPLY**

- The closing date for applications is **12 noon** on Wednesday 15<sup>th</sup> March 2023. Interviews are shortly afterwards.
- Applications should be sent to Mr. K. Arnold, St Michaels C. of E. Primary School, Church Street, Kingsteignton, Newton Abbot, TQ12 3BQ.
- Electronic applications are preferred and should be emailed to [applications@st-michaels-pri.devon.sch.uk](mailto:applications@st-michaels-pri.devon.sch.uk)
- Candidates will be informed by email or telephone, followed by a letter of confirmation if chosen for interview.
- If you have not heard that you have been invited to interview by 1st April 22 then please assume that you have not been successful in your application for interview.

Good luck and we look forward to hearing from you.

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